

MINUTES

REGULAR MEETING OF THE PLYMOUTH SCHOOL COMMITTEE PLYMOUTH, MASSACHUSETTS Monday, August 5, 2019 (7:00 PM)

The Plymouth School Committee met on Monday, August 5, 2019, in the Little Theatre at Plymouth Community Intermediate School, 117 Long Pond Road, Plymouth, Massachusetts, beginning at 7:00 p.m.

ROLL CALL

THE FOLLOWING SCHOOL COMMITTEE MEMBERS WERE IN ATTENDANCE: Dr. James R. Sorensen-Chair, Ms. Kim Savery Hunt-Vice Chair, Ms. Michelle L. Badger, Mrs. Margie C. Burgess, Mrs. Vedna K. Lacombe-Heywood, and Mrs. Lee C. Truschelli. Mr. Robert P. Morgan-Secretary was absent.

ALSO IN ATTENDANCE FROM ADMINISTRATION WERE: Dr. Christopher Campbell-Assistant Superintendent and Mrs. Patricia Fry-Assistant Superintendent. Dr. Gary Maestas-Superintendent and Mr. Gary Costin-School Business Administrator were absent.

ALSO IN ATTENDANCE FROM THE EDUCATION ASSOCIATION OF PLYMOUTH AND CARVER WAS: Mr. Thomas Pinto, EAPC President.

1.0 Call to Order

1.1 Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Dr. Sorensen called the meeting to order at 7:02 p.m.

2.0 Comments from the General Public

2.1 Comments from Community Members

To receive comments from members of the Plymouth community.

Hearing none, Dr. Sorensen moved to the next Agenda item.

3.0 School Committee Commendations

3.1 Commendations - EDTV Staff Members

To recognize EDTV staff for significant achievement.

Dr. Sorensen explained that two of our School Committee employees, who have been with us for over 20 years assisting with the School Committee broadcast, will no longer be needed since the recording and broadcast process will be automated starting in

September when we begin holding School Committee meetings in the Mayflower Room at 11 Lincoln Street. These employees are Chad Caldera - started in 1997 (22 years of service), and Chris Querze - started in 1995 (24 years of service).

Dr. Maestas, who could not be at this evening's meeting, pre-recorded a thank-you video for Chad and Chris, that was played for them at the meeting. Dr. Maestas stated his deep appreciation for their dedication and years of service in helping to broadcast the School Committee meetings. Dr. Maestas explained that we have commemorative plaques for both men as representation of immense gratitude from everyone at the Plymouth Public Schools. Brian Byrne from EDTV and Dr. Sorensen added their own expression of thanks, and Dr. Sorensen presented Chad and Chris with the plaques.

4.0 Old and New Business

4.1 Old Business

New and Old Business notes

To discuss matters from previous meetings.

Hearing none, Dr. Sorensen moved to the next Agenda item.

4.2 New Business

To receive information from members for discussion or for a future meeting.

Hearing none, Dr. Sorensen moved to the next Agenda item.

5.0 Communications

A) Superintendent's Report

5.1 Reports and Proposals from the Superintendent

To receive reports and proposals from the Superintendent.

Dr. Campbell, filling in for Dr. Maestas this evening, offered his personal words of thanks to Chad and Chris Querze. Dr. Campbell also updated the Committee on the Student Ambassadors and the Plymouth delegation currently in Shichigahama. He said they are having a great time and have been well-taken care of. He said over the weekend, Mr. Morgan reported that Shichigahama did experience a 5.1 earthquake, and he wanted everyone to know all were safe. He said the earthquake lasted for about one minute, and it was a little scary. All host families reported to Mr. Morgan and the other district representatives immediately following the quake to report in. He said even the mayor reached out. Dr. Campbell reminded the Committee that all School Committee meetings will be held at 11 Lincoln Street starting in September. He said the Mayflower Room and all the technology is very close to completion. Dr. Campbell said the meeting room table, which was built in 1998 or 1999 by the vocational students for use by the Board of Selectmen, was refurbished by the current vocational students and is installed and ready in the Mayflower Room. Dr. Campbell said the Obery Street construction is well under-way, and Central Office will coordinate with Mr. Parcellin to ensure parents have all the updates before school begins in a few

weeks. He said there will be periodic updates sent out until the construction is completed, which may take up to two years. Finally, Dr. Campbell reminded the Committee that Opening Day is on Tuesday, August 27th at Plymouth North High School beginning at 8:30 a.m. Mrs. Fry said formal invitations will be sent out to everyone next week.

B) Correspondence

5.2 Letters

To receive and acknowledge correspondence to the Plymouth School Committee.

There were no letters or other correspondence this evening.

C) Retirement Announcements

5.3 Retirements

Personnel Retirements Report

To recognize employees who have declared their intention to retire.

Mrs. Fry had three retirements to announce this evening. They are Jean Hight-Nurse Educator at PECC after 7 years of service, Ann Powers-Nurse Educator at PSHS after 10 years of service, and Carol Zoccolante-Special Education Secretary at Nathaniel Morton after 16 years of service.

Ms. Hunt, on behalf of Plymouth Public Schools and the School Committee, thanked them for their service and wished them all a happy retirement.

6.0 Reports

A) Committee Member Reports

6.1 Reports and Proposals from Committee Members

To receive reports and proposals from Committee members.

Ms. Hunt reported that she attended the MASC board meeting last month. Jason was not able to go, and he asked her to attend in his place as Vice Chair. Ms. Hunt said they discussed and voted on this year's resolutions, and the final version will be coming out soon at which time she will share them with the rest of the Committee. Ms. Hunt said she was appointed to two additional committees (Resolutions and Legislative). She said it was a nice experience to attend and see how the meetings are run.

Mrs. Heywood said the School Committee received a couple of invitations. One is for the Summer Leaders Graduation, which is a collaboration with the YMCA and the Plymouth Public Schools, that will be held on August 20, at 6:00 PM at PCIS. She also said the Power Scholars Academy will be held this Thursday, August 8 at 6:30 PM at Plymouth North High School.

B) Plymouth Youth Development Collaborative

6.2 PYDC Reports

To receive a report relative to the Plymouth Youth Development Collaborative.

Mrs. Burgess said PYDC did not meet in July, and the next meeting is on August 23rd.

C) Plymouth Building Committee Reports

6.3 Reports from the Plymouth Building Committee Liaisons

To receive a report from the School Committee liaisons to the Plymouth Building Committee.

Mrs. Burgess provided the Committee with an update on all the major Plymouth building projects.

D) Personnel Reports

6.4 Appointments, Leaves of Absence, and Resignations

Personnel Report

To receive a report from Human Resources relative to recent appointments, leaves of absence, and resignations.

Mrs. Fry had 17 Certificated appointments, 4 Coach/Advisor appointments, 8 Classified appointments, 1 Long-Term leave, and 7 Resignations to report this evening.

Dr. Sorensen inquired about the status of summer hiring, and Mrs. Fry said everything is going really well and they are slightly ahead of where they typically are during the first week of August. She mentioned that Special Education and high school Science can be a little more challenging to fill.

7.0 Home Education Plans

7.1 Home Schooling Plan Approval - #001-20 through #048-20

Home Education Plan approval request memo dated 07-23-2019

To receive recommendations relative to the approval of School Year 2019-2020 Home Education Plan(s) #001-20 through #048-20 and take the necessary action(s).

Superintendent's Recommendation: That Home Education Plans #001-20 through #048-20 for School Year 2019-20 be accepted and approved as amended.

Dr. Campbell explained that Dr. Halpin has reviewed and approved 48 Home School Education plans, and he is asking for the Committee's vote to formally approve the plans. Ms. Hunt mentioned she noticed a couple of duplicate names on the attachment. Mrs. Grimes agreed to have this checked, and the Committee went ahead and approved the Home Ed plans. Following the meeting, it was discovered that the duplicates were typos and the sequential order of the plans were not compromised, and the corrected document was amended and uploaded on Electronic School Board.

Motion by Ms. Badger that the Home Education Plans #001-20 -#048-20 for School Year 2019-2020 be accepted and approved as amended, seconded by Mrs. Burgess. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Michelle L. Badger)** Moved, Member **(Mrs. Margie C. Burgess)** Seconded to approve the **ORIGINAL** motion 'That Home Education Plans #001-20 through #048-20 for School Year 2019-20 be accepted and approved as amended'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Mrs. Margie C. Burgess	Yes
Dr. James R. Sorensen	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Ms. Kim Savery Hunt	Yes
Ms. Michelle L. Badger	Yes

8.0 Schedule of Bills

8.1 Accounts Payable Warrant #S19JUL2

FY19 Approval Memo, FY19 CC Transfer & Transaction Summary Report, FY19 Warrant Report

To receive Cost Center Transfer and Transaction Summary Report and Schedule of Bills, FY19 Accounts Payable Warrant #S19JUL2 for review and take the necessary action(s).

Superintendent's Recommendation: That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S19JUL2 dated June 30, 2019, in the amount of \$973,755.18, as presented.

Motion by Ms. Hunt that the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S19JUL2, dated June 30, 2019, in the amount of \$973,755.18, as presented, seconded by Ms. Badger. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Kim Savery Hunt)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S19JUL2 dated June 30, 2019, in the amount of \$973,755.18, as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Mrs. Vedna K. Lacombe-Heywood	Yes
Mrs. Margie C. Burgess	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Lee C. Truschelli	Yes
Ms. Kim Savery Hunt	Yes

8.2 Accounts Payable Warrant #S071119

FY20 Approval Memo, FY20 CC Transfer & Transaction Summary Report, FY20 Warrant Report

To receive Cost Center Transfer and Transaction Summary Report and Schedule of Bills, FY20 Accounts Payable Warrant #S071119 for review and take the necessary action(s).

Superintendent's Recommendation: That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S071119, dated July 11, 2019, in the amount of \$372,099.64, as presented.

Motion by Ms. Hunt that the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S071119, dated July 11, 2019, in the amount of \$372,099.64, as presented, seconded by Ms. Badger. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Kim Savery Hunt)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S071119, dated July 11, 2019, in the amount of \$372,099.64, as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Ms. Michelle L. Badger	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Mrs. Margie C. Burgess	Yes
Dr. James R. Sorensen	Yes
Mrs. Lee C. Truschelli	Yes
Ms. Kim Savery Hunt	Yes

8.3 Accounts Payable Warrant #S072519

FY20 Approval Memo, FY20 CC Transfer & Transaction Summary Report, FY20 Warrant Report

To receive Cost Center Transfer and Transaction Summary Report and Schedule of Bills, FY20 Accounts Payable Warrant #S072519 for review and take the necessary action(s).

Superintendent's Recommendation: That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S072519, dated July 25, 2019, in the amount of \$117,999.29, as presented.

Motion by Ms. Hunt that the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S072519, dated July 25, 2019, in the amount of \$117,999.29, as presented, seconded by Mrs. Burgess. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Kim Savery Hunt)** Moved, Member **(Mrs. Margie C. Burgess)** Seconded to approve the **ORIGINAL** motion 'That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S072519, dated July 25, 2019, in the amount of \$117,999.29, as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Mrs. Vedna K. Lacombe-Heywood	Yes
Mrs. Margie C. Burgess	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Ms. Kim Savery Hunt	Yes
Mrs. Lee C. Truschelli	Yes

8.4 Accounts Payable Warrant #S080819

FY20 Approval Memo, FY20 CC Transfer & Transaction Summary Report, FY20 Warrant Report

To receive Cost Center Transfer and Transaction Summary Report and Schedule of Bills, FY20 Accounts Payable Warrant #S080819 for review and take the necessary action(s).

Superintendent's Recommendation: That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S080819, dated August 8, 2019, in the amount of \$337,221.05, as presented.

Motion by Ms. Hunt that the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S080819, dated August 8, 2019, in the amount of \$337,221.05, as presented, seconded by Mrs. Truschelli. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Kim Savery Hunt)** Moved, Member **(Mrs. Lee C. Truschelli)** Seconded to approve the **ORIGINAL** motion 'That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S080819, dated August 8, 2019, in the amount of \$337,221.05, as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Dr. James R. Sorensen	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes
Mrs. Lee C. Truschelli	Yes
Ms. Michelle L. Badger	Yes

9.0 Minutes

9.1 Minutes May 20, 2019

Minutes of the May 20, 2019, School Committee meeting

To receive recommendation(s) relative to the minutes of the School Committee meeting and take the necessary action(s).

Superintendent's Recommendation: That the minutes of the May 20, 2019, School Committee meeting be accepted and approved as amended.

The Clerk of the Board was asked to correct the spelling of a student's name in the May 20, 2019 minutes.

Motion by Mrs. Burgess to approve the minutes of the May 20, 2019, School Committee meeting as amended, seconded by Mrs. Truschelli. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Mrs. Margie C. Burgess)** Moved, Member **(Mrs. Lee C. Truschelli)** Seconded to approve the **ORIGINAL** motion 'That the minutes of the May 20, 2019, School Committee meeting be accepted and approved as amended'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Mrs. Lee C. Truschelli	Yes
Ms. Kim Savery Hunt	Yes
Dr. James R. Sorensen	Yes
Mrs. Margie C. Burgess	Yes
Ms. Michelle L. Badger	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes

9.2 Minutes June 3, 2019

Minutes of the June 3, 2019, School Committee meeting
To receive recommendation(s) relative to the minutes of the School Committee meeting and take the necessary action(s).

Superintendent's Recommendation: That the minutes of the June 3, 2019, School Committee meeting be accepted and approved as presented.

Motion by Ms. Hunt to approve the minutes of the June 3, 2019, School Committee meeting as presented, seconded by Ms. Badger. With five voting in favor, and one abstention, the motion carried.

ORIGINAL - Motion

Member **(Ms. Kim Savery Hunt)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the minutes of the June 3, 2019, School Committee meeting be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Carried. 5 - 0**

Ms. Kim Savery Hunt	Yes
Mrs. Margie C. Burgess	Yes
Dr. James R. Sorensen	Yes
Mrs. Vedna K. Lacombe-Heywood	Abstain
Ms. Michelle L. Badger	Yes
Mrs. Lee C. Truschelli	Yes

9.3 Minutes, June 3, 2019 Executive Session

Executive Session Minutes of the June 3, 2019, School Committee meeting
To receive recommendation(s) relative to the Executive Session minutes of the School Committee meeting and take the necessary action(s).

Superintendent's Recommendation: That the Executive Session minutes of the June 3, 2019, School Committee meeting be accepted and approved as presented.

Motion by Mrs. Burgess to approve the Executive Session minutes of the June 3, 2019, School Committee meeting as presented, seconded by Ms. Badger. With five voting in favor, and one abstention, the motion carried.

ORIGINAL - Motion

Member **(Mrs. Margie C. Burgess)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the Executive Session minutes of the June 3, 2019, School Committee meeting be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Carried. 5 - 0**

Mrs. Lee C. Truschelli	Yes
Mrs. Margie C. Burgess	Yes
Ms. Michelle L. Badger	Yes
Ms. Kim Savery Hunt	Yes
Dr. James R. Sorensen	Yes
Mrs. Vedna K. Lacombe-Heywood	Abstain

9.4 Minutes June 17, 2019

Minutes of the June 17, 2019, School Committee meeting
To receive recommendation(s) relative to the minutes of the School Committee meeting and take the necessary action(s).

Superintendent's Recommendation: That the minutes of the June 17, 2019, School Committee meeting be accepted and approved as amended.

Dr. Sorensen requested a minor edit to the first paragraph on the second page of the minutes.

Motion by Ms. Badger to approve the minutes of the June 17, 2019, School Committee meeting as amended, seconded by Mrs. Burgess. With five voting in favor, and one abstention, the motion carried.

ORIGINAL - Motion

Member **(Ms. Michelle L. Badger)** Moved, Member **(Mrs. Margie C. Burgess)** Seconded to approve the **ORIGINAL** motion 'That the minutes of the June 17, 2019, School Committee meeting be accepted and approved as amended'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Carried. 5 - 0**

Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Mrs. Lee C. Truschelli	Abstain
Dr. James R. Sorensen	Yes
Ms. Kim Savery Hunt	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes

10.0 Disposal of Equipment and Materials

A) Obsolete Equipment

10.1 Health Services/Nurse Leader Department - Obsolete Equipment

Health Services/Nurse Leader ~ Request to Dispose of Obsolete Equipment
To receive recommendation(s) relative to the Disposal of Obsolete Equipment and take the necessary action(s).

Superintendent's Recommendation: That the request to dispose of Obsolete Equipment from the Health Services/Nurse Leader Department be accepted and approved as presented.

Dr. Campbell explained that the district Health Services Department has two audiometers and six AED Trainers that are very outdated or broken and they are no longer in compliance with the American Heart Association.

Motion by Ms. Badger to approve the request to dispose of Obsolete Equipment from the Health Services/Nurse Leader Department be accepted and approved as presented, seconded by Ms. Hunt. With all voting in favor, the motion carried.

ORIGINAL - Motion

Member **(Ms. Michelle L. Badger)** Moved, Member **(Ms. Kim Savery Hunt)** Seconded to approve the **ORIGINAL** motion 'That the request to dispose of Obsolete Equipment from the Health Services/Nurse Leader Department be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Dr. James R. Sorensen	Yes
Ms. Kim Savery Hunt	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes

10.2 CC#305_CSES_Disposal of Obsolete Tech Equipment

Cold Spring Elementary School ~ Request to Dispose of Obsolete Tech Equipment
To receive recommendation(s) relative to the Disposal of Obsolete Equipment and take the necessary action(s).

Superintendent's Recommendation: That the request to dispose of Obsolete Tech Equipment from Cold Spring Elementary School be accepted and approved as presented.

Dr. Campbell explained that there are six obsolete HP Probooks (model #65506) located at Cold Spring Elementary School that are old and out-of-date. He said the computers are very slow to load and connect to the internet, and some will not connect to the smartboards at all.

Motion by Mrs. Burgess to approve the request to dispose of Obsolete Tech Equipment from Cold Spring Elementary School be accepted and approved as presented.

ORIGINAL - Motion

Member **(Mrs. Margie C. Burgess)** Moved, Member **(Mrs. Lee C. Truschelli)** Seconded to approve the **ORIGINAL** motion 'That the request to dispose of Obsolete Tech Equipment from Cold Spring Elementary School be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Ms. Kim Savery Hunt	Yes
Mrs. Margie C. Burgess	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes

11.0 Adjournment

11.1 Chairman's Adjournment

To adjourn the regular meeting of the Plymouth School Committee.

Hearing no objection, Dr. Sorensen adjourned at 7:28 p.m.

Respectfully submitted,

Secretary