

# MINUTES

## REGULAR MEETING OF THE PLYMOUTH SCHOOL COMMITTEE PLYMOUTH, MASSACHUSETTS Monday, May 6, 2019 (7:00 PM)

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The Plymouth School Committee met on Monday, May 6, 2019, in the Little Theatre at Plymouth Community Intermediate School, 117 Long Pond Road, Plymouth, Massachusetts, beginning at 7:00 p.m.

### ROLL CALL

**THE FOLLOWING SCHOOL COMMITTEE MEMBERS WERE IN ATTENDANCE:** Dr. James R. Sorensen-Chair, Ms. Kim Savery Hunt-Vice Chair, Mr. Robert P. Morgan-Secretary, Ms. Michelle L. Badger, Mrs. Margie C. Burgess, Mrs. Vedna K. Lacombe-Heywood, and Mrs. Lee C. Truschelli.

**ALSO IN ATTENDANCE FROM ADMINISTRATION WERE:** Dr. Gary Maestas-Superintendent, Dr. Christopher Campbell-Assistant Superintendent, Mrs. Patricia Fry-Assistant Superintendent and Mr. Gary Costin-School Business Administrator.

**ALSO IN ATTENDANCE FROM THE EDUCATION ASSOCIATION OF PLYMOUTH AND CARVER WAS:** Mr. Thomas Pinto, EAPC President.

### 1.0 Call to Order

#### 1.1 Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Dr. Sorensen called the meeting to order at 7:00 p.m.

### 2.0 Comments from the General Public

#### 2.1 Comments from Community Members

To receive comments from members of the Plymouth community.

Seeing none, Dr. Sorensen moved to the next Agenda item.

### 3.0 Comments from Student Representatives

#### A) Plymouth North High School

##### 3.1 Student Representative Report - PNHS

To receive a report from the PNHS Student Representative to School Committee.

PNHS Student Representative Eddie Payzant reported on: AP EXAM Schedule—The AP Exams began today and will continue through Friday, May 17th. Please check the

website for specific dates and times. Graduation—PNHS Graduation will be held on Saturday, June 1st. Plymouth North has the morning graduation this year which will begin at 9:30 a.m. The event will be held on Plymouth North High Schools Mario J. Romano Field. (In the event of inclement weather the ceremony will take place in the Hank Rogers Gymnasium.) Upcoming Events for PNHS Seniors: Senior Fest – May 15th Senior Final Exam Schedule – Monday, May 20th – Thursday, May 23rd. Make up exams will be Friday, May 24<sup>th</sup>; Hypnotist Night – May 22<sup>nd</sup>; Last day of classes – May 23<sup>rd</sup>; Class Day – May 24<sup>th</sup>; Graduation Practice – May 28<sup>th</sup>; Dinner Dance – May 28<sup>th</sup>; Graduation Practice – May 30<sup>th</sup>; Convocation – May 30<sup>th</sup>. Empty Bowls—The Fifth Annual Empty Bowls will take place on Thursday, May 9th from 6:00 p.m. – 8:00 p.m. at Plymouth North High School Cafeteria. The cost is \$10.00 per person. Enjoy a meal of soup and bread with live entertainment and silent auction. Junior Prom—The Junior prom will be held on Friday, May 17<sup>th</sup> at the Indian Pond Country Club from 6:00 p.m. to 10:30 p.m. Progress Reports—Please make sure to check your students' ASPEN account to get the most current academic standing. MCAS—MCAS Math for Grade 10 will be held on Tuesday, May 21<sup>st</sup> and Wednesday, May 22<sup>nd</sup>. Junior Prom Dismissal Form—Attention Juniors attending the Junior Prom on Friday, May 17<sup>th</sup>. Permission slips for early dismissal on prom day are now available to pick up in Student Services. Please fill out and have your parent sign. All completed forms are due to Student Services by Friday, May 10th. Senior Showcase—On Thursday, May 2<sup>nd</sup>, the students from the Technology programs offered at North showcased their projects in the Cafeteria at Plymouth North High School. The event was a huge success allowing the students to present what they had accomplished during the year. S.P.E.A.K. Week—Next week, May 13<sup>th</sup> through the 17<sup>th</sup>, will be S.P.E.A.K. Week. S.P.E.A.K. Week is about kindness- showing kindness, noticing kindness, sharing kindness, and encouraging kindness. S.P.E.A.K. Week stands for Stand up, Stand strong, Stand together; Pay it forward; Encourage one another; Advocate for change; Kindness starts with one. During advisories this week students will participate in activities revolving around acts of kindness. Patriot League Scholar Athletes—The Patriot League Scholar Athlete Dinner will be held in Hingham on Tuesday. Two students from Plymouth North were invited to attend. Congratulations to Sadie Fosdick and Aiden Campbell for being named Patriot League Scholar Athletes from Plymouth North. Taylor's Message—On Wednesday, May 8, 2019, the junior class will be attending a presentation entitled "Taylor's Message" during a school assembly. This presentation is facilitated by both Kathi and Chris Sullivan with the goal of delivering a message of hope, love, and a new found power for students to deal with peer pressure and tough choices they face every day.

## **B) Plymouth South High School**

### **3.2 Student Representative Report - PSHS**

To receive a report from the PSHS Student Representative to School Committee.

PSHS Student Representative Isabelle Cheung reported on: Congratulations to the students and staff of the PSHS Theater Guild. Their performances of the Musical, "Anything Goes" was a huge hit. Set design, costumes, acting, singing, dancing, and of course the pit were phenomenal. We are very proud of these students and staff. The 2019 AP Exams began today and will take place through May 17<sup>th</sup> at St. Bonaventure Parish Hall off campus for a quiet testing environment with no disruptions. The senior final exam schedule as well as the end of year final exam schedule for underclassmen has been shared with all staff, students, and parents. The 2019 CTE Senior Showcase will take place tomorrow night on May 7<sup>th</sup> at 7:00 p.m.

in the cafeteria—come see all the amazing projects our senior technical studies students have been working on. The Junior Prom Assembly will have a special presentation of “Taylor’s Story” on May 8<sup>th</sup> at 9:30 a.m. Taylor’s mother shares her story of the death of her daughter on prom night due to alcohol consumption. In addition, an evening portion is being sponsored by PYDC at the Spire Center downtown at 6:00pm. The PSHS Spring Choral Concert will take place May 8<sup>th</sup> at 7:00 p.m. The PSHS Junior Prom is May 10<sup>th</sup> at 6:00 p.m. at Indian Pond Country Club. Student Council raised over \$450 for the Walk for Hunger in Boston. Members walked 5 miles in support of this wonderful fundraiser. The annual Top Ten Breakfast will take place May 16<sup>th</sup> at 8:00 a.m. at Southside Fare. This is one of the best events of the year as we recognize our top 10 seniors in the class of 2019. The Athletic Senior Athletic Awards Night will take place on Sunday May 19<sup>th</sup> at 6:00 p.m. Over 100 senior athletes will be recognized for their commitment to athletics at Plymouth South. Congratulations to our SkillsUSA competitors who earned medals last week at the State competition at Blackstone Valley Tech: Bronze Medals • Tyler Beatty - Job interview; Plumbing • Sam Grey - Early Childhood Education; Silver Medals • Jessica Johnson - Auto Refinishing; • Lexi Homes & Liz Cavanaugh – Cosmetology; Gold Medal • Abby Fernandes - Commercial Baking. Maria Baker was Elected to a second term as a SkillsUSA Massachusetts State Officer. PSHS and the Massachusetts State Track Coaches Association hosted over 900 athletes this past weekend at the freshman / sophomore invitational meet. Thank you coaches, athletes, parents, administration & maintenance staff for making it an excellent event. On Friday and Saturday, Alexandra Godfrey, Milena Manic, and Julianne Morse participated in the Massachusetts Science & Engineering Fair - MSEF at Massachusetts Institute of Technology (MIT). Mila Manic, mentored by Mrs. Conroy and Mrs. Denn, earned honorable mention for her project. Mila also received a cash prize from the Cabot Foundation and awards from MIT Press and Harvard. In addition, Mila was the alternate winner of the Wentworth Institute of Technology \$10,000 Scholarship.

Ms. Cheung reported this would be her last meeting in her PSC role and thanked the Committee members for the opportunity to represent Plymouth South for the past two years. She said it was an honor and a wonderful experience.

Dr. Sorensen thanked both Isabella and Eddie for all the time and dedication they have given in their roles.

Ms. Hunt shared that there are some preliminary plans to bring together student school committee representatives in the region, in a roundtable format, which will ultimately serve as an orientation for new school committee student reps, and she would love to have both Isabella and Eddie come to the event if it works with their schedules, as she knows their input would be very valuable to the group.

## **4.0 School Improvement Plans**

### **4.1 Indian Brook Elementary School - School Improvement Plan (2019-2022), Ms. Erica Manfredi, Principal**

Indian Brook Elementary School SIP

To receive a report from the School Council of School Name relative to the 2019-22 School Improvement Plan.

Dr. Maestas introduced Principal Erica Manfredi and invited her and her guests to the table to present the Indian Brook School Improvement Plan.

Principal Erica Manfredi introduced Courtney Triffletti-Assistant Principal, Miss Susan Page-Community Representative, Ms. Jill Duggan-Teacher Representative, and Ms. Nancy Canducci-Teacher Representative. Ms. Manfredi mentioned that her two parent representatives were unable to attend this evening. Ms. Manfredi said the council reviewed the district-wide strategic plan as they wanted to be sure the Indian Brook school improvement plan is aligned, and they are focusing on three major areas—to enhance student social and emotional growth, health and welfare and demonstration of civic responsibility, to increase family and community engagement, and to enhance the academic achievement of all students.

Teacher Representative Jill Duggan spoke to the first goal/objective to Enhance Social & Emotional Growth, Health & Welfare and Demonstration of Civic Responsibility sharing several of the initiatives and programming they have already incorporated as well as those they hope to introduce next year in order to achieve the goal.

Teacher Representative Nancy Canducci and Community Representative Susan page spoke to the objective of increasing family and community engagement and shared details about several of the initiatives undertaken this year towards this goal. Ms. Canducci also spoke to the importance of the PTA partnership as well as a more thorough and coordinated communication plan, including social media outreach. Miss Page shared the action plan for achieving this objective in the next school year, including regular distribution of administration, classroom teacher, and specialists' digital newsletters. Miss Page also shared the plans for new approaches to Open House as well as plans to send a questionnaire to parents in spring of 2020 to get feedback on all the changes in order to measure success and to determine how they can improve in this area even more.

Assistant Principal Triffletti, speaking to enhancing the academic achievement of all students, shared many of the academic, instructional, data analysis, and professional development initiatives underway in order to ensure success. She also explained the action plans and other steps that will be taken next year in the area of enhancing academic achievement.

Ms. Hunt commended the group on the concise presentation, and she commented that she especially liked the detailed communication plans they have put into place.

Dr. Sorensen said he also thought it was a good presentation, and he liked reading the details and the outcome measures. He said their goals are bold, but in a good way.

## **5.0 Informational Items**

### **5.1 Plymouth Special Education Parent Advisory Committee (SEPAC) Status Report**

SEPAC Presentation to PSC

Dr. Maestas introduced the SEPAC group and invited them to the table. Lindsay Quintal McEnroe introduced Amy Ten Berge and Jenna Quigley, who all serve as current board members, and shared the overall purpose and mission of SEPAC (Special Education Parent Advisory Council), which is a state-mandated and parent-led volunteer group. Ms. McEnroe explained that they hear a lot of outreach from parents with problems and

concerns and they listen, train and empower parents and act as a liaison between parents, the district and administration. Ms. Quigley shared that the group meets monthly and that they also meet with Dr. Rogers once a month as well. She said they attend all the Open Houses and other school-related events. Ms. Quigley explained that SEPAC has a strong web-presence and they also connect with parents through social media; however, they still feel they fall short with reaching all the parents that might benefit from their knowledge and services since they serve all children in Plymouth on a different educational path. Ms. Quigley inquired about help from the district to improve visibility and asked if the SEPAC pamphlet could be distributed more regularly and systematically going forward. Ms. McEnroe provided an overview of all the various reasons that parents reach out to them and identified some common themes. She said that parent training is a particular area of interest and concern and that they would like more support at parent meetings and trainings. Ms. Ten Berge spoke to some transportation challenges that occurred since the transition in the busing contract from Judco to Van Pool, and they wanted to address this issue tonight since busing and transportation has been a big area of valid concerns recently. SEPAC is hopeful, with the district's help, they can hold Van Pool to a higher standard of care and continue to monitor their services while their contract is active. Ms. Quigley spoke to the importance of continued staff training and accountability and the importance of ensuring every teacher in the district has the resources and knowledge they need.

Mr. Morgan asked if the busing issues have improved since the beginning of the year. Ms. Ten Berge indicated they have improved but there are still many concerns.

Ms. Badger thanked the group for coming tonight as what this group does is so important. Ms. Badger also apologized for not being able to attend any of the meetings this year. She said she is currently an unofficial liaison to SEPAC and is hopeful the Committee will be able to appoint an official liaison for SY2020. Dr. Sorensen indicated that can be done.

Mrs. Heywood said she thought the presentation was excellent and supports Ms. Badger's suggestion that an official School Committee liaison be appointed. She then asked the group about the specific ways the district or the Committee can help with visibility and parent trainings.

Ms. Hunt commented about the difficulties of navigating through a large school system and said she had been in Framingham earlier that day where they have a parent resource center. She suggested it is important to reach the families just entering the system so they'll be aware of SEPAC's services.

Discussion followed. Dr. Campbell indicated he would work with Dr. Rogers to ensure that all families have access to the SEPAC brochure at all special education touch points, including initial evaluation and testing and at annual review meetings for students on IEPs or those receiving 504 accommodations.

## **5.2 Guests State Representatives Mathew Muratore and Kathleen LaNatra and State Senator Vinny deMacedo to provide an update on Chapter 70 and the proposed Promise Act.**

Dr. Sorensen invited everyone to the table and suggested they provide an update on where things stand with the conversation on Beacon Hill, and then they can have the Committee ask questions.

Senator deMacedo said there is a tremendous amount of interest and conversation about education funding, and there is honest sentiment that the State is finally doing something and looking at the formula for the foundation budget. He mentioned that other towns in his district have reached out looking for updates. Senator deMacedo said, however, from what he can tell at this point is that the primary, initial goals with the additional funding is to support cities and other disadvantaged areas with ELL, achievement gap and other major areas of concerns that exist in those districts. As a result, he said from his viewpoint at this time, it is unlikely that Plymouth, the South Shore, and the Cape will see the needle move much in this session. Senator deMacedo said he personally is more focused on reviews of the per pupil expenditures, as that is more likely to be beneficial for communities in his district. Representative Kathleen LaNatra reiterated Senator deMacedo's sentiment on the excitement around additional educational funding in Massachusetts. She said there were five bills filed in March that are all still in Committee, but, that in this session, there will not likely be a huge difference in funding in our area. Representative Mathew Muratore said he agrees with the comments of his colleagues, but it still is exciting that we are finally having real discussions around the foundation budget formula and education funding in Massachusetts. He said the educational funding topic will not end with this session, and he is hopeful that Plymouth and surrounding towns will see more relief in the next session and beyond.

Dr. Maestas shared some current and historical specifics on the Plymouth School budget and the challenges with continual increased mandates for services and programming that come along with no extra or additional funding. He mentioned that Plymouth, due to its size and the two state-of-the-art high schools, has been able to be creative with programming and staffing to meet these mandates without increased budgets, but he talked of his concern for the future and the money that will be needed to allow the Plymouth School System to be where it needs to be for 21<sup>st</sup> century education and learning. He said, currently, there is absolutely no room for Plymouth to be creative and innovative to best prepare for the future, and that is a major concern.

Dr. Sorensen invited Tom Pinto, EAPC President, to join the members at the table. Mr. Pinto said that he is hearing many of the same potential outcomes, but that he is very excited to see educational funding a priority. He encouraged everyone to stay involved and to continue fighting for education and funding reform to ensure all the children are receiving the education they deserve.

Ms. Hunt, on the Promise Act, noted that Representatives LaNatra and Muratore have signed on but Senator deMacedo has not yet done so. Ms. Hunt wanted to remind everyone that Plymouth has seen a lot of increased funding needs with special education and associated out-of-district placements and an increased number of ELL and low income families, so, in her opinion, we are impacted greatly and deserve additional funds like other cities and towns and she hopes all of our representatives will fight hard for Plymouth to receive additional funding.

Both Representative Muratore and Senator deMacedo assured everyone they are doing everything they can to support their districts for increased funding. The focus right now on Beacon Hill are the urban and underperforming districts, so that is why they foresee Plymouth will not receive as much of an increase as we'd hope for at this time. Both representatives vowed to keep fighting, especially for increases in the per pupil expenditure area, and are encouraged that finally there is active conversation around the need for more funding and for review of the funding formula.

Mr. Morgan gave kudos to our staff and administration in Plymouth for all the hard work they do to keep the Plymouth school system strong, but he feels we have been successful at treading water but eventually the increased costs without significant additional funding will catch up to us and our school system will suffer. He asked our legislators to continue to fight as much as possible.

Ms. Badger thanked the legislators for what they are doing for Plymouth and our school system. Ms. Badger shared that she is currently working with Mr. Costin, School Business Administrator, on language for an MASC resolution in the fall around transportation funding. She said that Plymouth's land mass as a single town exceeds most if not all the area covered by regional school districts and all regional districts currently received state aid for transportation. She said that loophole has encouraged her to work with Mr. Costin to create a resolution and bring more awareness to the challenges and costs associated with bus transportation for Plymouth children. Senator deMacedo said he was excited to hear this and encouraged Ms. Badger to share the language with him once it is complete so he can assist with the process on Beacon Hill. Representative Muratore also mentioned that he and other Committee members at the State House have been looking at transportation costs and the inequities that exist across the state. He said Plymouth is a great example to illustrate the need to have the formula reevaluated all across Massachusetts. Dr. Sorensen shared the average miles driven per day per bus in Plymouth is 62 miles.

Mrs. Truschelli shared that the Charter Schools are another strong reason that the funding formula is severely antiquated. She said \$7 to \$8 million of Plymouth's Chapter 70 funding is allocated to Rising Tide for Plymouth residents that attend that school, however, we still pay 100% of the transportation costs of all those students transported to Rising Tide. The legislators mentioned that Charter Schools and how they are impacting budgets across the state are another big part of the conversation on Beacon Hill.

The Committee members and the legislators also had a robust conversation around increased social and emotional needs and associated costs of same, and the need for more state or federal aid to help school systems in this critical area.

Dr. Maestas said he was grateful that the legislators were able to come tonight. He said he is appreciative that they always listen. He asked the legislators to let Plymouth know if there is anything they need from him or his staff to help in their deliberations at the State House.

Representative Muratore thanked the Administrators and the Committee for the opportunity to be at the meeting and he indicated we should probably do this more often. Senator deMacedo echoed Mr. Muratore's sentiment.

Dr. Sorensen called a brief recess at 8:55 p.m. The meeting resumed at 9:10 p.m.

## **6.0 Old and New Business**

### **6.1 Old Business**

New and Old Business notes

To discuss matters from previous meetings.

Dr. Sorensen indicated that the Committee will do a full review of all the Old Business items at their next meeting.

## **6.2 New Business**

To receive information from members for discussion or for a future meeting.

Seeing none, Dr. Sorensen moved to the next Agenda item.

## **7.0 Communications**

### **A) Superintendent's Report**

#### **7.1 Reports and Proposals from the Superintendent**

To receive reports and proposals from the Superintendent.

Dr. Maestas shared that Mrs. Burgess has been nominated and will receive the Crystal Apple Award by her church. He said there is no better “beacon” of educational efforts in our community as Mrs. Burgess. Dr. Maestas said the event is on May 15, 2019, and several Committee members have been invited. Mrs. Burgess explained that this is the first year for this recognition and is part of teacher appreciation week, and she is especially proud that moving forward the award will be named the Margie Burgess award. Dr. Maestas said how wonderful it is to see a member of our Committee receive this recognition. Dr. Maestas said he attended a moving Holocaust remembrance event last week, hosted by the Interfaith Clergy Council and No Place for Hate. Many students from Plymouth performed and the theme this year was free speech and free society. Dr. Maestas reminded the Committee about the Harbor Academy Tour scheduled for May 16<sup>th</sup> from 10 to 11 a.m. at 11 Lincoln Street. Dr. Maestas said another benefit of having Central offices at 11 Lincoln Street is being so close to one of the elementary schools with Nathaniel Morton across the street. He shared that everyone in Central Office was invited to come over to Nathaniel Morton to read to children in their classrooms. Dr. Maestas said it was fantastic and many members of central office employees participated. Dr. Maestas shared with the children the history of 11 Lincoln Street and the photograph he has of the Class of 1918 that all the students signed. He said he shared with the students how fortunate they are to be in a school system with such great history. Finally, Dr. Maestas reported he met with the DPW Direct this morning, and that the “Obery Street” construction will actually begin on Sandwich Street, Warren Avenue and South Street first, and that work on Obery street itself will not begin until school is out. Ms. Badger asked if the construction has caused any delays in students getting to school, and Dr. Maestas said no, not yet.

#### **7.2 Elementary Health Education Curriculum Update**

A brief, on-going update on the elementary health curriculum.

Dr. Campbell shared that since the last meeting, the district has posted for the additional health educators (K-5), and the team is working with a couple of the Principals to create the search committees.

Ms. Badger inquired about a possible date the district will be able to provide a draft of how the new elementary health curriculum will be implemented. She asked if they will be able to review it at the Plymouth School Committee Retreat later this summer/early fall. Dr. Campbell explained that the curriculum work is well under way, and he will

have the new health teachers involved with the process as well over the summer months. Dr. Campbell said he'll be able to provide the full scope and sequence of the health curriculum at the retreat for the Committee to review.

## **B) Retirement Announcements**

### **7.3 Retirements**

Personnel Retirements Report

To recognize employees who have declared their intention to retire.

Mrs. Fry had 3 retirements to report. Barry Levy, Culinary teacher from South High with 26 years of service; Richard Oliveira, 2<sup>nd</sup> Shift Custodian from South Elementary with 10 years of service; and Kathleen White, Art Teacher from Indian Brook Elementary with 16 years of service.

Ms. Hunt, on behalf of Plymouth Public Schools and the School Committee, thanked them for their service and wished them all a happy retirement.

## **C) Correspondence**

### **7.4 Letters**

To receive and acknowledge correspondence to the Plymouth School Committee.

Mr. Morgan said there are four pieces of correspondence this evening. There is a donation grant recipient letter to Manomet Elementary from American Tower Foundation and three thank you letters from district Science Coordinator, Alison Riordan, to the Plymouth Garden Club for their assistance with 5<sup>th</sup> grade curriculum; St. Vincent de Paul for Invention camp scholarships; and Mr. Avila at Captain John's boats for gifting tickets to a whale watch for high school students at North and South high school.

## **8.0 School Committee Matters**

### **A) Other Annual Committee Matters**

#### **8.1 PUBLIC HEARING: School Choice Program**

To convene a Public Hearing to consider adopting a resolution to not participate in the School Choice Program for School Year 2019-2020 as set forth in M.G.L. Chapter 76, Section 12B, and take the necessary action(s).

**Superintendent's Recommendation:** That the Plymouth School Committee adopt a resolution to not participate in the School Choice Program for School Year 2019-2020 as set forth in M.G.L. Chapter 76, Section 12B.

Dr. Sorensen opened the public hearing on School Choice. Dr. Maestas shared that all school committees in Massachusetts must vote before June on the School Choice matter. He further explained that Plymouth has never participated in School Choice and he does not recommend doing so now. Years ago the schools were over-crowded and class sizes were not ideal. He said now that the district is slightly smaller, class

size is very stable. Dr. Maestas said opening our district to school choice, in his opinion, would jeopardize this stability and negatively impact Plymouth schools.

Dr. Sorensen, upon hearing no questions from Committee members, declared they would vote not to participate in School Choice. Dr. Sorensen then inquired about any public comments during the hearing. Seeing none, he declared the public hearing closed.

Dr. Maestas informed the Committee that he would inform the Department of Education that Plymouth has voted to not approve School Choice for the 2019-2020 school year.

**Motion by Mrs. Burgess that the Plymouth School Committee adopt a resolution to not participate in the School Choice Program for School Year 2019-2020 as set forth in M.G.L. Chapter 76, Section 12B, seconded by Ms. Badger. Upon a roll call vote, with all voting in favor, the motion carried.**

**ORIGINAL - Motion**

Member **(Mrs. Margie C. Burgess)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the Plymouth School Committee adopt a resolution to not participate in the School Choice Program for School Year 2019-2020 as set forth in M.G.L. Chapter 76, Section 12B'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

**8.2 Annual Plan Preparation for SY2018-19 Superintendent Evaluation**

MASC Superintendent Evaluation Guide for School Committee, Superintendent Maestas Annual Plan Evaluation SY2018-2019

To receive the preliminary preparation guide and format for the upcoming DESE Superintendent's Annual Plan evaluation.

Dr. Maestas explained the form is the DESE form for his annual evaluation to be completed by all members of the Committee. He said it is the same instrument that they have used before. He explained that he will give his final update on his goals at the next School Committee meeting since the timeline is a little more relaxed this year due to no potential changes on Committee membership. He further explained that each Committee member completes the review and the Chair will then compile the data based on the individual inputs.

**B) Job Description Adoption, Amendment, and Review**

**8.3 SPED Secretary-200**

Job Description for SPED Secretary-200

To receive recommendation relative to the job description for SPED Secretary-200 and take the necessary action.

**Superintendent's Recommendation:** That the job description for SPED Secretary-200 be accepted and approved as presented.

Mrs. Fry said there are four job descriptions to review this evening, and these are the last remaining clerical roles in the district.

She said the first position is for the SPED Secretary-200, and that this position supports the Assistant Director of Special Education.

Ms. Badger inquired about the task listed, "process hiring paperwork." Mrs. Fry explained that the initial hiring screenings and interviews are done in the Special Education Department and they start the hiring paperwork that is then passed along to Human Resources.

**Motion by Ms. Badger that the job description for SPED Secretary-200 be accepted and approved as presented, seconded by Mrs. Burgess. With all voting in favor, the motion carried.**

**ORIGINAL - Motion**

Member **(Ms. Michelle L. Badger)** Moved, Member **(Mrs. Margie C. Burgess)** Seconded to approve the **ORIGINAL** motion 'That the job description for SPED Secretary-200 be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Mr. Robert P. Morgan	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes

**8.4 SPED Secretary-220**

Job Description for SPED Secretary-220

To receive recommendation relative to the job description for SPED Secretary-220 and take the necessary action.

**Superintendent's Recommendation:** That the job description for SPED Secretary-220 be accepted and approved as presented.

Mrs. Fry explained this role supports the Director of Special Education.

**Motion by Mrs. Truschelli that the job description for SPED Secretary-220 be accepted and approved as presented, seconded by Mrs. Burgess. With all voting in favor, the motion carried.**

**ORIGINAL - Motion**

Member **(Mrs. Lee C. Truschelli)** Moved, Member **(Mrs. Margie C. Burgess)** Seconded to approve the **ORIGINAL** motion 'That the job description for SPED Secretary-220 be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

**8.5 Coordinator Secretary-220**

Coordinator Secretary-220

To receive recommendation relative to the job description for Coordinator Secretary-220 and take the necessary action.

**Superintendent's Recommendation:** That the job description for Coordinator Secretary-220 be accepted and approved as presented.

Mrs. Fry explained that all coordinator secretary roles have been merged since many of the coordinators share support staff, and this will make the process much easier moving forward.

**Motion by Mrs. Burgess that the job description for Coordinator Secretary-220 be accepted and approved as presented, seconded by Ms. Badger. With all voting in favor, the motion carried.**

**ORIGINAL - Motion**

Member **(Mrs. Margie C. Burgess)** Moved, Member **(Ms. Michelle L. Badger)** Seconded to approve the **ORIGINAL** motion 'That the job description for Coordinator Secretary-220 be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 - 0**

Mr. Robert P. Morgan	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes

**8.6 Technology Repair and Services Secretary-220**

Technology Repair and Services Secretary-220

To receive recommendation relative to the job description for Technology Repair and Services Secretary-220 and take the necessary action.

**Superintendent's Recommendation:** That the job description for Technology Repair and Services Secretary-220 be accepted and approved as presented.

Mrs. Fry explained this role and how it has evolved.

**Motion by Mr. Morgan that the job description for Technology Repair and Services Secretary-220 be accepted and approved as presented, seconded by Mrs. Heywood. With all voting in favor, the motion carried.**

**ORIGINAL - Motion**

Member **(Mr. Robert P. Morgan)** Moved, Member **(Mrs. Vedna K. Lacombe-Heywood)** Seconded to approve the **ORIGINAL** motion 'That the job description for Technology Repair and Services Secretary-220 be accepted and approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7 – 0**

Mr. Robert P. Morgan	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes

## **9.0 Reports**

### **A) Committee Member Reports**

#### **9.1 Reports and Proposals from Committee Members**

To receive reports and proposals from Committee members.

Ms. Hunt congratulated Dr. Maestas on the Law Day event and being the recipient of the 2019 Therese Murray Public Service Award. She said she and Ms. Badger went to see the play "Anything Goes" which, as usual, was very well done and a lot of fun. She also mentioned she attended the Senior Showcase event at North, which was amazing and Ms. Silva did a wonderful job. Finally, Ms. Hunt reported that this is Teacher Appreciation Week and she wanted to let all teachers know how much she appreciates them.

Mrs. Heywood said in addition to being Teacher Appreciation Week, it is also Nurses Appreciation Week and she wanted to give a shout out to all the nurses in the district as well as the teachers.

Ms. Badger inquired about providing the NSBA overview and feedback, and it was agreed to do it at the next meeting since tonight's meeting is already running very late. She also reported that she and Mrs. Heywood attended the South High Biomedical night and it was wonderful to see how the program has blossomed over the past several years.

Mrs. Burgess went to Law Day and the A Capella event held at North for both high schools. She also attended the Senior Showcase event at North.

Dr. Sorensen mentioned he was able to attend the No Place for Hate event last Saturday evening, which he really enjoyed.

### **B) Plymouth Youth Development Collaborative**

#### **9.2 PYDC Reports**

To receive a report relative to the Plymouth Youth Development Collaborative.

Mrs. Burgess provided a summary overview on the minutes of the most recent meeting to the Committee.

### **C) Plymouth Building Committee Reports**

#### **9.3 Reports from the Plymouth Building Committee Liaisons**

To receive a report from the School Committee liaisons to the Plymouth Building Committee.

There was no recent meeting and therefore nothing to report.

## D) Personnel Reports

### 9.4 Appointments, Leaves of Absence, and Resignations

#### Personnel Report

To receive a report from Human Resources relative to recent appointments, leaves of absence, and resignations.

Mrs. Fry said there are three classified appointments, five short-term maternity leaves, and four resignations to report this evening.

## 10.0 Schedule of Bills

### 10.1 Accounts Payable Warrant #S050919

FY19 Approval Memo, FY19 CC Transfer & Transaction Summary Report, FY19 Warrant Report

To receive Cost Center Transfer and Transaction Summary Report and Schedule of Bills, FY19 Accounts Payable Warrant #S050919 for review and take the necessary action(s).

**Superintendent's Recommendation:** That the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S050919, dated May 9, 2019, in the amount of \$365,446.03, as presented.

**Motion by Ms. Hunt that the Plymouth School Committee accept and approve the Report and Accounts Payable Warrant #S050919, dated May 9, 2019, in the amount of \$365,446.03, as presented, seconded by Ms. Badger. Upon a roll call vote, with all voting in favor, the motion carried.**

Mr. Robert P. Morgan	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes

## 11.0 Disposal of Equipment and Materials

### A) Obsolete Books and Materials

#### 11.1 CC#321 PCIS - Disposal of Books

CC#321 PCIS Request for Disposal of Obsolete Books

To receive recommendation(s) relative to the Disposal of Obsolete Books and take the necessary action(s).

**Superintendent's Recommendation:** That the request to dispose of Obsolete Books (science textbooks) from CC#321 PCIS be accepted and approved as presented.

Dr. Maestas presented the arguments for designating the books as obsolete.

**Motion by Ms. Badger that the request to dispose of Obsolete Books (science textbooks) from CC#321 PCIS be accepted and approved as presented, seconded by Mrs. Heywood. Upon a roll call vote, with all voting in favor, the motion carried.**

Mr. Robert P. Morgan	Yes
Mrs. Lee C. Truschelli	Yes
Mrs. Vedna K. Lacombe-Heywood	Yes
Dr. James R. Sorensen	Yes
Ms. Michelle L. Badger	Yes
Mrs. Margie C. Burgess	Yes
Ms. Kim Savery Hunt	Yes

## **12.0 Adjournment**

### **12.1 Chairman's Adjournment**

To adjourn the regular meeting of the Plymouth School Committee.

Hearing no objection, Dr. Sorensen adjourned the meeting at 9:28 p.m.

Respectfully submitted,

Secretary